

Accessing the Virtual Conference

Before you get your Zoom on, important information is below regarding access to the conference!

You will need **Guidebook** and **Zoom** to access the conference.

!!Please install these applications and make sure you are using their most current versions prior to the conference to ensure a smooth experience!!

GUIDEBOOK

- Visit the Guidebook Cover Page here: <https://guidebook.com/g/gisitrvirtual2020/>.
- Contact chair@gisintherockies.org for passphrase.
- The Cover Page only highlights sections of the conference, and it is not the full digital program.
- To download the Guidebook app on your smart device, visit the App Store or Google Play and search **Guidebook**. To locate the digital program, follow the instructions below.
- If you already have the Guidebook app, click "Find Guides" at the bottom of the app, click the "Have a passphrase?" button, and then enter the passphrase to download the GISITR 2020 digital program. Contact chair@gisintherockies.org for passphrase.
- Guidebook also offers a web page version of the digital program, and it can be found here: <https://guidebook.com/guide/178718/>. Contact chair@gisintherockies.org for passphrase.

ZOOM

- Please ensure that your Zoom Client for Meetings is version 5.3.1 (<https://zoom.us/download>).
- Zoom meeting links for each presentation can be accessed through the **Full Conference Schedule on Guidebook**.
- Once you click your Zoom meeting link, you will be admitted to the meeting. You will then choose which **Breakout Room** you wish to enter.
- Breakout Rooms will not be available during morning announcements, Keynote, or Sponsor Hour.
- All presentations will be live or streamed (if pre-recorded) during their scheduled times.
- Presenters will be live for the last 5 minutes of their presentation time slots for live Q & A.
- Pre-recorded presentations can be accessed in the **Full Conference Schedule** to allow you the flexibility of viewing.

OTHER INFO

- Five live panels will be held over the three-day conference, so check them out!
- Sponsors have 1 hour of presentation time and 1 hour of virtual exhibit hall time on their day of sponsorship.
- Exhibitors have 30 mins of presentation time and 30 mins of virtual exhibit hall time. Check the schedule!

If you have any issues or questions during the conference, please email us at chair@gisintherockies.org.

Thank you for your participation!

Genie Hays & Matt Hanks
2020 GIS in the Rockies Virtual Conference Co-Chairs